

The South London Learning Consortium delivers high quality and effective **vocational training** and **accreditation programmes**

South London

Learning Consortium

working together for communities and business

Annual Report 2008-2009



2008/09: A year of growth and reward

In our 2008/9 financial year the consortium is in a strengthening position despite major impact from external circumstances and a major economic recession.

SLLC has a stable board of Directors which is ensuring that our communities of interest are our key focus. A permanent Chair was appointed and we held our first AGM. SLLC met its obligations to the C.I.C regulator, Companies House and HMRC.

SLLC has developed its infrastructure in line with its 2008/9 business plan establishing a senior management team and additional posts to support its contractual commitments.

Our financial year has been rewarding with an increased operational turnover from £440K in 2007/8 to £1.2M in 2008/9 our second trading year. This has helped SLLC fund more third sector partners to deliver learning and skills provision to our communities of interest to the sum of £800K. We have also either grown existing contracts e.g. TtG, IAG or won new contracts. e.g Adult Response, Apprenticeship. This has widened the scope of opportunity to communities and small businesses to access to new training funds. The most prominent of the new contracts was the Go Get It! Project which we won via open and competitive tendering from London Region LSC. This project delivered a number of key outcomes with the aim of promoting Train to Gain to the third sector in London. The delivery partnership consisted of a range of CVS networks and 2nd tier organisations plus all three London brokerage organisations. The project generated nearly 3,000 learner referrals from the Third Sector for Train to Gain services in three months.

As part of our increased contracts SLLC also added to its provider base from 2007/8 and have subcontracted work to twenty nine organisations in 2008/9. We also saw an increase in membership from 109 at the end of 2007/8 to 140 by May 2009.

Stephen Jeffery

On the move

SLLC relocated to Croydon in 2008. As well as new premises SLLC has access to a range of community venues from which to deliver its services and maximise connection with local people and businesses.

Building our infrastructure and foundations

SLLC had three successful external audits. In 2008 we were audited for our Train to Gain provision and our management of Health and Safety. In 2009 we had our first Ofsted inspection where we were graded as satisfactory. SLLC has had its internal financial systems audited and approved. It has also submitted a full financial management assessment to the LSC. SLLC has its own banking facilities and all the relevant policies and procedures in place to manage all aspects of its financial activities and authorisation.

In 2008/9 SLLC has continued to build upon Management information systems and business software. For example the Learner Track system which is used to enable providers to access their data and support their organisations MI requirements. SLLC also uses Sage CRM and Sage 200 and other external MI systems to conduct its business.

In 2008/9 SLLC board approved a risk assessment management model and a full set of financial controls. SLLC is continuing its good practice of assessing risk to the business and has identified key risks for 2009/10. This assessment is to be regularly updated in line with current practice at each board meeting.

“It was very interesting and it gave me confidence in doing my job working with children. Also the tutor and the assessor were very helpful the tutorial classes were very good there was a good atmosphere between the students and the tutor”





“The support from my assessor was extraordinary in terms of practical, theoretical and psychological, she guided me through the complicated labyrinth of paperwork”

Communicating and working with our stakeholders

Our website was launched at our AGM in October 2008 it has already proved a very valuable asset to both SLLC but also providers. All members/providers have been given access to the member's area of our website. www.sllc.org.uk. SLLC has secured grant funding to purchase new ICT equipment and develop a moodle site for our learners and providers. SLLC continues to communicate with its members via newsletter and increasingly e-bulletins.

Our key stakeholders are our service beneficiaries, members and partner providers and South London's Third sector. In 2008/9 we also worked with a growing number of external stakeholders on a range of initiatives; these stakeholders included:

- South London CVS partnership
- East London Network
- West London Network
- Central London CVS Partnership
- LVSC
- London LSC
- National LSC
- DIUS
- London Councils
- NIACE
- National Apprenticeship service
- Superhighways

SLLC has also taken forward its work with its membership and provider base. As part of our increased contracts SLLC has subcontracted work to twenty nine organisations in 2008/9. We also saw an increase in membership from 109 at the end of 2007/8 to 140 by May 2009.

SLLC has conducted qualitative and quantitative surveys with all its stakeholders these are now being coalesced into our 2008/9 self assessment report.

SLLC holds regular meetings and communications with its members, partners and stakeholders. In November 2008 we held our first AGM and our second is planned for November 2009.

We have held several workshops for members to improve service quality and the impact and development of our services. In 2009 we are holding a strategic development forum for members and developing a new moodle for learners, employers and members to use.

“I am very proud to finish my qualification, which will help me to find a full time job”

*“Everything was done in easy stages and we were able to ask questions or have things explained without feeling stupid having to ask.
(CCLD learner)”*

2009/10: Moving forward in interesting times

In developing our objectives and aims for 2009/10 we have sought to actively explore new opportunities whilst planning for sustainability. Our four key objectives for 2009/10 are as follows;

- Objective 1:** *Strengthening of our external position and increasing our business flexibility*
- Objective 2:** *Improving our performance, systems and sustainability*
- Objective 3:** *Provide high quality and recognisable services*
- Objective 4:** *Support and develop the welfare of our learners, stakeholders and communities*





South London Learning Consortium Community Interest Company

Profit and Loss Account for the year ended 31st July 2009

	Notes	Year Ended 31.7.09 £	Period 24.7.07 to 31.7.08 £
TURNOVER		1,170,27	9444,378
Cost of sales		963,254	337,644
GROSS PROFIT		207,025	106,734
Administrative expenses		179,568	96,898
		27,457	9,836
Other operating income		14,005	3,622
OPERATING PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	2	41,462	13,458
Tax on profit on ordinary activities	3	—	—
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		41,462	13,458

“The programme helped me directly in my daily work as it gave me a good understanding of the role of an adviser”

Directors:

Ms L T Barrett,
B Dann,
Ms J Finn,
A Wilson

Secretary:

S L Jeffrey

Auditors:

Simpson Wreford &
Partners

South London Learning Consortium Community Interest Company

Balance Sheet 31st July 2009

	Notes	31.7.09		31.7.08	
		£	£	£	£
FIXED ASSETS					
Tangible assets	4		12,920		14,128
CURRENT ASSETS					
Debtors	5	99,341		196,088	
Cash at bank and in hand		587,790		93,207	
		<u>687,131</u>		<u>289,295</u>	
CREDITORS					
Amounts falling due within one year	6	<u>547,986</u>		<u>192,820</u>	
NET CURRENT ASSETS			<u>139,145</u>	<u>96,475</u>	
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>152,065</u>	<u>110,603</u>	
RESERVES					
Contingency reserves	7		100,000		-
Profit and loss account	7		<u>52,065</u>		<u>110,603</u>
			<u>152,065</u>		<u>110,603</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 1st October 2009.

Groups we have funded during the year

- Amani Training
- Advice UK
- Astute Minds
- CTC
- St Giles Trust
- CoTech
- NOVA
- Dering Employment Services
- Elthorne Learning Centre
- Third Age
- East Tenders (Redbridge CVS)
- Grenfell Housing
- HAVCO
- Immanuel House
- London Voluntary Sector Council
- London College of Professional Training
- Lifeline
- North Downham Training Project
- Pathways Mencap
- Superhighways
- UCKG
- Wandsworth CVS
- Camden CVS
- Islington Training Network
- Camden Training Network
- Common Purpose
- South London CVS Partnership
- North London CVS Partnership
- Central London CVS Partnership
- East London CVS Partnership
- West London Training Network



working together for communities and business

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Community Interest Company (06322097)



Leading learning and skills

